TIME AND PLACE:
Lecture: TR from 3:30 - 5:00 PM in CAS B06A.
Discussion: W 3 - 4 PM in PSY B50

OFFICE HOURS: HOW TO CONTACT ME AND THE TF:
Prof. Meuser’s office: MCS 249 (111 Cumnington Mall)
Office Hours: Tuesday 11:00 AM - 12:30 PM, Thursday 1:50 - 3:20 PM,
Math Help Hours:
West Campus Rich Hall Cinema Room: Tuesday Evenings: 7:30 - 10:30 PM., See below.
   Phone: 617-353-9554   email: dmm@math.bu.edu
   My Web Page: http://math.bu.edu/people/dmm
   Teaching Fellow’s office: ??
   Teaching Fellow’s Office Hours: ??.
   Teaching Fellow’s Tutoring Room (MCS B24) Hours: ??.
   Phone: 617-??   email: ??@bu.edu

TEXT:

WEB PAGE FOR COURSE INFO: http://math.bu.edu/people/dmm under MA 230 - S ’16.
   A complete syllabus is posted on my webpage. You are urged to print a copy of this
   for your own reference. It will answer many questions you may have about the course and
   that may come up at various times during the semester. It also contains info on Getting
   Help with the course material.
   Homework that has been assigned in class will be posted on my webpage. Any special
   course announcements will be posted under Special Announcements. In particular material
   that will be on upcoming exams will be posted here the week before the exam. Other items
   of interest may be posted here as well.

HOMEWORK AND QUIZZES:
Homework problems will be assigned in class as each section is covered.
There will be an approximately fifteen minute quiz at the end of each discussion hour,
which will usually consist of two of the homework problems assigned the previous week.
The questions that will be covered on the weekly quiz will be announced on Thursdays the
week before the quiz.
You may also be asked to write up and submit one or more of the homework problems.
These will be announced on Thursdays and should carefully be written up and submitted
in discussion the following week.
Quizzes will be held in every scheduled discussion section except for the first and last
week of classes. Please note the following:
   Tuesday, February 16 has Monday schedule, so class will not meet on that day.
Wednesday, April 20 has Monday schedule, so discussion will not meet on that day.

EXAMS:
- Exam 1: Thursday, February 18
- Exam 2: Thursday, March 31
- Exam 3: Thursday, April 28
during our class time.

Attendance is required at all exams. Do not make any plans which conflict with the above exam dates.

MAKE-UP QUIZ and EXAM POLICY:
There are no make-up quizzes. You are allowed to miss two quizzes without having your quiz grade affected. More than two quizzes missed results in zeroes for those quizzes. If you have a perfect attendance at quizzes you will have your two lowest quiz grades dropped.

Any assigned homework problems are due the week after assigned and exceptions will only be made in unusual circumstances.

Attendance is required at examinations. If you miss an exam you will receive a zero for that exam. Exceptions to this are possible only when there are unavoidable circumstances that prevent you from attending the exam. These need to be explained and/or documented to my satisfaction and I must be informed of these circumstances as quickly as possible. You will not be entitled to a make-up exam for any reasons that are avoidable and/or minor such as oversleeping (you and your class buddy should make sure you are both up!) or a minor illness.

If I decide that the circumstances that prevented you from taking an exam were unavoidable then I will authorize a make-up exam. You should expect that a make-up exam will be different from the original exam and may be more difficult than the original exam since you will have had additional time to study for it.

Any authorized make-up exams will be given on

**Thursday, May 5 from 3:00 - 5:00 PM**
which is the time scheduled by the university for our final exam in a room to be announced. Students who take all three in class exams will NOT be taking a final exam at this time.

GRADING POLICY (brief):
Weekly Quizzes and any Assigned Homeworks: Each quiz is worth 10 points. Any assigned homework is worth 10 points. Quizzes and assigned homework’s count 25 % of your grade.

Each Exam: 100 points and 25 % of grade.

You will be given percentage score out of 100 points for your quizzes and assigned homework’s. Each of your three exams is worth 100 possible points. These four scores will be added to result in a total score out of 400 possible points. I.e. each of your exams and quiz score counts 25% toward your grade. Your letter grade in the course will be based on this total score. Grades are “curved”, i.e. your total point score is compared to those of others in the class. However I also reserve the right to set minimum competency levels for certain letter grades. Additional factors such as consistent performance, and upward/downward trends on exam and quiz grades are also taken into consideration.